

Berwick Area School District

**Staff Bullying Policy and Report Form**

It is the policy of the Berwick Area School District to maintain a learning and working environment that is free from ALL bullying. The BASD prohibits any and all forms of bullying because it violates the basic right of students and staff to be a safe, orderly learning environment. This policy seeks to promote positive interpersonal relationships between all members of the school community.

Bullying, as defined by law, means an intentional electronic, written, verbal, or physical act or series of acts directed at another student, parent, employee, or Board member, that is severe, persistent or pervasive and has the effect of doing any of the following:

- Interfering with a student's education, employee's job performance, or Board member's governance ability.
- Creating a threatening environment.
- Substantial disruption of the orderly operation of the school/district.

Bullying as defined by this policy includes cyberbullying

The BASD will promptly and thoroughly investigate reports of bullying, whether of a physical or of a nonphysical form. If it determines that bullying has occurred, it will act appropriately and will take reasonable action to end the bullying.

**\*Please see the Bullying Report Form on the next page.**

Contact Information:

<b>Staff member reporting the incident:</b>	<b>Reporting Date:</b>

<b>Did anyone witness the incident? If so, who?</b>

<b>Name of alleged victim:</b>	<b>Name of alleged perpetrator:</b>

<b>Date and time of the incident:</b>	<b>Location of incident:</b>

[illegible]